

### EUROPEAN WEEK FOR WASTE REDUCTION

## HOW TO REGISTER YOUR EWWR ACTION





## Step 1. Create an account

- Visit <u>www.ewwr.eu</u>
- Click on "Register"
- If you already have an account, click on "Login"





## Step 1. Create an account

### 2 OPTIONS:

 Choose an username and an email, then click on "Register"

 Check your email and reset your password
 Login with Facebook/Google





## Step 2. Log into your account

If you choose option 1, this window will appear. Check your email and then log in with your credentials.

#### You can log in anytime from ewwr.eu



sing? Help us!	J			
		LOGIN	REGISIER	
ACTIONS	TOOLS	PRESS & MEDIA	CONTACT US	

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Register | Lost your password?

← Back to EWWR



### Step 3. Add an action

- Click on "New" to directly add an action
- Click on "My Action" to manage your actions
- Click on "Profile" if you want to change the language or customise your profile





## Step 3. Add an action

### From "My Action" click on "add a new action"

🔞 🖀 EWWR 🛡 0	+ New View Actions	
🚳 Dashboard	Action Add a new action	
🖈 Posts	All (0)	
📋 PublishPress	All dates V Filter	
B My Action	🗋 Title	Entity types
All Actions	No Action found	
Add a new action	Title	Entity types
📥 Profile		
◀ Collapse menu		



## Step 4. Fill in the registration form

🔞 쑵 EWWR 🛡 0	+ New			Howdy, New user 🚢
🙆 Dashboard	Add a new action	1		Screen Options 🔻
<ul> <li>PublishPress</li> <li>My Action</li> </ul>	Add title		Publish	<b>^</b>
All Actions Add a new action	Practical information ab	out the action developer	Save Draft     Status: Draft Edit	Preview
Profile Collapse menu	ATTENTION	Actions taking place in CATALONIA GERMANY FRANCE HUNGARY need to be registered on <u>external websites.</u>	<ul> <li>Visibility: Public E</li> <li>Publish immediat</li> </ul>	dit ely <u>Edit</u> Publish
	Registration form	ENG       FRA       ITA       ESP       POR       NED       SWE       SLO       BUL       TUR         Registration Form         Your awareness-raising action for the European Week for Waste Reduction         This registration form should be filled with precise but concise information. Keeping the description of your EWWR action clear is essential to ensure a good understanding of your action.		



# Step 4. Fill in the registration form

### Don't forget to apply for the EWWR Awards! Info on the EWWR Awards: <u>https://ewwr.eu/project/#awards</u>

Would you like to enter your EWWR action to compete for the EWWR awards? \*

nter to	🔿 No ( Yes
VWR	FRA Souhaitez-vous que votre action SERD concourt pour les Trophées de la SERD?
	ITA Vorresti che la tua azione SERR concorresse alle premiazioni SERR?
	ESP ¿Le gustaría presentar su acción a los Premios Europeos de la Prevención de Residuos?
	POR Gostaria inscrever a sua ação EWWR para concorrer aos prémios EWWR?
	NED Wenst u deel te nemen aan de Awards wedstrijd?
	SWE Vill du att ditt projekt ska delta i tävlingen EWWR Award?
	SLO Se želite potegovati za nagrado Evropskega tedna zmanjševanja odpadkov?
	BUL Искате ли да въведете вашето действие по ЕСНО, за да се състезавате за наградите на ЕСНО?
	TUR EWWR faaliyetinizin EWWR ödülleri için yarışmasını ister misiniz?





### HOW TO EDIT/DELETE YOUR ACTION

From "My Action" you can manage all your actions.

If you click on "Edit" you will be able to change all the fields of your submission.

ն Dashboard	Action Add a new action	
🕈 Posts	All (1)   Published (1)   Trash (7)	
🖞 PublishPress	Bulk Actions V Apply	All dates V Filter
My Action	Title	Entity types
All Actions Add a new action	Digital Clean-up Edit Quick Edit Trash View Cache	Association/NGO Clear
🔓 Profile	Title	Entity types
	Bulk Actions V Apply	
Collapse menu		



### SAVE YOUR CHANGES

### When you are done editing, click on "Update"

Publish 🔺
Preview Changes
Status: Published Edit
Visibility: Public <u>Edit</u>
m Published on: Sep 1, 2020 at 08:30 Edit
Move to Trash Update

Howdy, test

Screen Options 🔻



## SHARE YOUR ACTION!

### Find your action on the <u>EWWR database</u> and share it!

#### EUROPEAN WEEK FOR WASTE REDUCTION

PROJECT TAKE PART GET INSPIRED

ACTIONS TOOLS

OLS PRESS & MEDIA

### DISCOVER THE EWWR ACTIONS

Explore the map or search the database

These actions refer to the 2020 edition of the EWWR.

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Help the world, share this action!